



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

Version Control

Document Name:	HVCT Child Safe Guide for Parents & Guardians
Prepared by:	HVCT Vice President & Treasurer
Endorsed by:	HVCT Committee
Date Endorsed:	11th January 2023
Version:	2022:01
Purpose of Document:	<p>To summarise and simplify what parents and guardians need to know about all of our responsibilities to keep children and young people in calisthenics safe; and</p> <p>To ensure that parents and guardians have oversight of the information that HVCT distributes to its members under the age of 18 years.</p>
Actions:	<ul style="list-style-type: none">● Read and understand.● Ask and ensure that Parents and Guardians acknowledge that they have read and understand this guide● Encourage all committee members, coaches and volunteers to read and understand



CHILD SAFE STANDARDS GUIDE FOR PARENTS & GUARDIANS

Other relevant resources:	<ul style="list-style-type: none">• Child Safe Policy• Child Safe Code of Conduct• Image use• Reporting & Responding• Physical Contact• eSafety• Recruitment & Screening• Guide for Teens
Review Date:	11th January 2024
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Change History

Amendment Date	Version No.	Page No(s) replaced	Description of change

Distribution: 27/01/2023



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

The HVCT Statement of Commitment for Safeguarding Children and Young People sets out the responsibilities that all associated with HVCT (including parents) have to keep our children safe. It consists of:

- HVCT Commitment Statement for Safeguarding Children and Young People
- HVCT Policy for Safeguarding Children & Young People; and
- HVCT Code of Conduct for dealing with Children & Young People.

Why your Children's Safety is Our Priority:

1. We love calisthenics. We also love your child(ren) participating in calisthenics with us and want them to keep participating. Yet we realise that they have to FEEL safe to enjoy calisthenics and want to keep coming back.
2. All child(ren) have a right to feel safe, be involved and have a voice in decisions that affect them*.
3. Society has changed, and with it, higher standards of behaviour are now expected – of all of us. Sometimes, even though we have good intentions, others' *perception* of behaviour is different. So we want to help you to understand how we will work with you to protect your children.

What we're trying to do:

We're here to help. Victoria has legislative requirements and mandatory standards in place about child safety. We can't ignore those. But we want to make it as simple as possible for you, your child(ren) and all of our HVCT volunteers, coaches and members to keep children safe.

We've developed simple resources for you to explain how we keep children and young people safe in our team. This Guide also includes links to our other child safe resources that we hope are helpful for you to summarise and simplify the key



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

commitments, messages and boundaries that we adhere to and practise in calisthenics when they are part of our community.

Some Child Safe Guidance for Parents and Guardians:

You know your children best. Also, our schools now often teach their students about safety, boundaries with adults and that it's OK to speak up if they don't feel comfortable or safe. You can also help us to reinforce the key messages we have for children about child safety at HVCT, just as in life.

The **three key messages** we have in our Child Safe "Teens Guide" are:

1. Calisthenics should be fun, safe and enjoyable.
2. You should never feel uncomfortable around others at calisthenics, particularly adults.
3. If you don't feel safe or comfortable, it's OK to speak up. We want you to **tell an adult that you trust** – whether that's your Mum or Dad, guardian, coach, family or another member of HVCT.

We know that children are more likely to speak up if they **feel valued** and are **listened to** in an **authentic** and **genuine** way. So please help us to **keep the conversations open with your child(ren)** about how they are feeling

Some Conversation tips to talk about safety with your children:

It's not always comfortable talking to child(ren) about how they are feeling in our calisthenic community or other environments. The delivery of conversations is just as important as the message or content itself. You're more likely to engage with children about tricky topics if the conversation is calm, non-judgmental and open. That is, you're listening carefully to them and open to hearing more – showing empathy and letting them know that they're doing the right thing by talking.



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

To open up a conversation with your child about safety in sport first of all, choose the right time. Sometimes, you may get more information in casual interactions, such as when driving in the car or going for a walk together. You could try using an example that you have heard of with another kid and whether they had seen or heard anything similar. For example, “*another parent at the club told me that they were worried about how the coach is talking to their child. Have you seen or heard anything similar?*”.

If you need help:

If ever your child tells you that they are not happy, comfortable or safe in our sport, **please tell an appropriate senior person at HVCT such as our Child Safety Officer presprinhvct@gmail.com or a trusted committee member.** Then we’ll make sure that any issue raised is dealt with appropriately and in line with our Child Safe Framework.

If you reasonably believe any child is in immediate danger of a significant nature, please call 000 to speak with police. You can also contact services such as Parent Helpline, NAPCAN, Lifeline, child(ren) Helpline and the Raising Children Network.

**Australian Government National Child Office for Child Safety Complaint Handling Guide: Upholding the rights of children and young people – A Reference Guide, 2019.*

Commission for Children and Young People – Empowerment and Participation of Children Tip Sheet.

*^ A **reasonable belief** is one that a reasonable person in the same position would have formed on the same grounds.*



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

Three Important Messages

The **three key messages** to always keep in mind are:

1. Calisthenics should be fun, safe and enjoyable.
2. You should never feel uncomfortable around others at calisthenics, particularly adults.
3. If you don't feel safe or comfortable, **it's OK to speak up**. We want you to **tell an adult that you trust** – whether that's your Mum or Dad, guardian, coach, team manager, family, or **our Child Safety Officer** presprinhvct@gmail.com or another member of your HVCT.

Your Rights

We believe that all child(ren) involved in our sport should:

- Feel comfortable;
- Feel safe;
- Have a right to contact your parents/guardians or others if you feel unsafe, uncomfortable or distressed at any time when you are involved in calisthenics;
- Be provided with clear directions and given the chance to positively change your behaviour if calisthenic coaches, volunteers or officials believe that you have broken any rules or policies or you have misbehaved;
- NOT be subject to disciplinary action involving verbal or physical punishment, or any form of treatment that could reasonably be considered cruel, frightening, humiliating or like you are being put down; and
- Contribute suggestions or feedback about [sport/activities].



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

Our Commitment to You in Calisthenics

HVCT has a Statement of Commitment for Safeguarding Children and Young People that aims to make sure you are protected from harm. When involved in calisthenics, we want it to be enjoyable for everyone. So, we'll try to make sure that activities are suitable for your age and development and are led by qualified people. HVCT commits to:

- Doing our best to make sure that you are protected from harm;
- Supervising your involvement in calisthenics in Victoria;
- Obtaining parent/guardian permission in writing before we can:
 - arrange overnight stays for competitions or camps; and/or
 - provide transport to another location.
- Ensuring that **coach/volunteer/official-to-teens ratios are maintained**. (Note - please check with us if you are unsure what is meant by "ratios");
- Trying to make sure that **you are not alone** with coaches, volunteers or officials where they can't be seen by other adults;
- Trying to make sure that HVCT **coaches, volunteers and/or officials stay within their role**. This means that they cannot be looking after you or visiting you at your home unless with the permission of your Parent/Guardian. They are not allowed to friend you on Facebook, take photos or footage of you for Instagram, YouTube, Snap Chat or other forms of social media unless they are doing this through official HVCT communication channels with the consent of your parent/guardian.
- **Communication between you and coaches, officials and volunteers** in our sport must be regarding your involvement in calisthenics unless your Parent/Guardian has given their permission for you to have contact with them at a particular time;



CHILD SAFE STANDARDS

GUIDE FOR PARENTS & GUARDIANS

- **Guiding teens fairly, respectfully and appropriate to their age and background;**
- **Reporting and responding to any incidents** of abuse or neglect towards teens involved in calisthenics.
- Where and when possible, our **HVCT volunteers and officials are wearing a uniform and/or having an appropriate name badge visible when on duty.**

What to do if you have concerns:

- If at any stage you feel uncomfortable, unsafe or worried, you should let your parent/guardian or a trusted adult in HVCT know what has happened – they will want to support you.
- All you need to do is tell someone about what happened and they will do their best to make sure that you feel safe and protected from harm.

What responsibilities of in Calisthenics]

When you are involved in calisthenics, you also have some responsibilities. These include:

- Letting a member/parent/guardian know if you are unhappy or you don't feel safe;
- Treating other participants and adults with respect;
- Following the rules when involved in calisthenics
- Remembering that there are others involved in calisthenics. You are certainly free to choose your own friends. However, don't stop other teens or younger child(ren) from enjoying and participating in calisthenics; and
- Listening to others and respecting their opinions.